

ARTICLE 1

NAME AND MISSION

1. The name of this organization is the Hi Point Hyzers Disc Golf Club.
2. The HPHDGC will strive to promote disc golf in the surrounding area and encourage more players to get involved in organized disc golf by developing and maintaining disc golf courses that are appropriate to developing as well as skilled players, by promoting organized disc golf events, and by promote community awareness of disc golf in general.
3. HPHDGC will serve as liaison between the disc golf community and the Bellefontaine area, and other pertinent entities as occasion calls.

ARTICLE 2

MEMBERSHIP

1. Active Membership in HPHDGC is contingent upon payment of a membership fee and annual dues and shall be referred to herein as Members. Membership fees will be \$20 with an annual renewal in the amount of \$10. Couples membership dues will be \$35 with an annual renewal fee of \$15. Children of the couples under the age of 17 have no annual fees, but shirt and member tag is at couples cost.
2. The privileges of Active Membership include:
 - o Vote in HPHDGC officer elections.
 - o Receive the HPHDGC newsletters.
 - o Be a member of a committee, or hold office.
 - o Have responsibility of assisting with HPHDGC functions where applicable and ability.
 - o Qualify for club member discounts on merchandise at participating stores.
 - o Receive larger ace fund payout in HPHDGC run leagues.
 - o Club shirt and member tag.
 - o Also please go to discgolfscene.com and make a profile if the member has access to the internet. This site provides a lot of social interaction of the sport and is a great tool for the club.

Former Members in good standing who have not paid their current dues may renew at any time by paying dues for the current calendar year. Anyone who pays dues after November 1st of the current year shall be considered renewed through the end of the following calendar year.

3. Non-members and non-active members shall hold none of the privileges of Members.
4. Membership may be revoked or suspended by a majority of the Board per Article 8 of these By-laws.

5. Members shall by the enacting body of these By-laws and may request review and amendment to these By-laws of the Board of Directors.

ARTICLE 3

BOARD OF DIRECTORS

1. The Board of Directors shall be the governing body of HPHDGC and will be herein referred to as the Board. The HPHDGC Board will consist of seven executive officers: President, Vice President, Treasurer/Secretary, Event Director and three at-large Representatives.
2. Officers must be Members in good standing.
3. Members shall nominate and elect the Board after initial appointment.
4. A quorum of the Board shall be required to constitute an official meeting to transact business. A quorum of the Board shall consist of a simple majority of the Board.
5. Decisions made by the Board shall be considered binding on members of HPHDGC.
6. Board decisions may be made by open ballot, voice vote, or by roll call. The action must receive a majority vote for approval except where otherwise specified by these By-laws.
7. If a tie in voting on an issue occurs when a simple majority of the Board is present, then the issue shall be held over until a meeting of the full Board can be held.
8. The Board shall approve the Budget.
9. The Roles and Responsibilities of the Board shall be as follows:
 - A. President:
 - Serve as Chair of the Board.
 - Set the agenda, and Chair all Board and Club Meetings.
 - Assign Committees.
 - Act as the tie-breaking vote except where otherwise noted in Article 3 (7) of these by-laws.
 - B. Vice President:
 - Assume the responsibilities of the President in the absence of the President.
 - Coordinate and run all elections.
 - Act as liaison between the general membership and the Board.
 - Assist with functions of the club.

C. Event Director

- Run and organize leagues, fund raising and tournaments for the club.
- Maintain the list of current and former Members.
- Make sure league and tournament info gets on the site and on discgolfscene.com.

D. Treasurer/Secretary:

- Maintain the financial records of the HPHDGC.
- Oversee the Merchandising Committee.
- Prepare the Annual Budget and quarterly Financial Statements in coordination with all Committee Chairs
- Maintain the checking account in accordance with these By-laws.
- Collect membership fees.
- Pay all bills of the club upon action by the Board, oversee and maintain the website.

E. Three At-Large Representative:

- Find a suitable replacement when the regular Event Director is unavailable.
- Serve as the voice of the amateur membership. (see article 5)
- Serve on at least one of the established fixed committees (Newsletter, Web site, Merchandising, etc.)
- Help with whatever is needed from other board members and always promote the sport of disc golf.

10. Board officers shall be elected in accordance with these By-laws in accordance with Article 5.

11. If the office of President becomes vacant, the Vice President shall serve as President for the remainder of the term.

12. For any vacancy other than President, the Board shall appoint a replacement within 30 days of the vacancy.

13. A Board member may be removed by a unanimous vote of the remaining full body of the Board.

14. The Board may reserve the right to appoint a committee.

15. The Board shall approve Committee Chair appointments.

16. The Board reserves the right to review and amend these By-laws with final amendment (if any) reserved to the Members.

ARTICLE 4
COMMITTEES

1. Committees may be appointed by the Board or by the President as warranted.
2. Unless otherwise specified, the Committee Chair will report to the President.
3. For Permanent or indefinite committees, chair positions shall be reviewed annually at the first Board meeting of the calendar year, or as soon as practical thereafter. Additional reviews may be conducted as needed if the Board feels the Committee Chair is not fulfilling their responsibilities.
4. Committee Chairs may seek committee members; however the chairperson is ultimately responsible for the actions and inactions of the committee.
5. Committee chairpersons shall not enter any contracts or assume any debts without authorization by the Board.
6. Committees shall develop Budgets for each activity/function and submit to the Board for approval.
7. All committee meetings shall be open to all Members.
8. There are hereby established the following permanent Committees:
 - A. The Web Committee shall be responsible for maintaining the HPHDGC website. The chairperson of the Web Committee shall be known as the Webmaster and shall report to the Treasurer/Secretary officer. Webmaster is responsible for maintaining the HPHGDC website.
 - B. The Course Committee's shall be responsible for improving and maintaining its/their respective disc golf course. There shall be one Course Committee for each disc golf course developed and maintained by HPHDGC. The Chair for each course shall be known as the Course Pro. Responsibilities of the Course Pro shall be as follows:
 - Insure that broken or vandalized equipment is repaired or replaced as soon as practical.
 - Coordinate major course maintenance, development, and/or redevelopment with the Bellefontaine Parks & Recreation District, or any other owner of the property upon which the course is developed. Especially with regard to tree removal, fairway movement or redesign, concrete work etc.
 - Perform community outreach.
 - Coordinate ALL course design changes through the Board for approval prior to initiating any work.
 - Develop a Budget in accordance with Article 3 Paragraph 9 Section C of these By-laws.
 - C. The Newsletter Committee: shall be responsible for distributing information to the club. The chair of the Newsletter Committee shall be known as the Reporter, shall report

to the Treasurer/Secretary Officer, and develop a Budget in accordance with Article 3 Paragraph 9 Section C of these By-laws.

D. The Merchandising Committee: shall be responsible for maintaining the HGDC merchandise inventory and sales thereof. The chair of the Merchandising Committee shall be known as the Quartermaster, and shall report to the Treasurer and develop a Budget in accordance with Article 3 Paragraph 9 Section C of these By-laws.

9. There are hereby established temporary committees to be known as Tournament Committees. A Tournament Committee shall be responsible for running an event or tournament and shall be disbanded when the post-tournament reporting responsibilities have been completed. The Chair of a Tournament Committee will serve as the Tournament Director. Responsibilities of the Tournament Director include but are not limited to:

- Coordinate with the Course Pro to obtain any permission needed for the tournament and to get the course in tournament shape.
- Develop a Budget for the event in accordance with Article 3 Paragraph 9 Section C of these By-laws.
- Establish planning subcommittees for the various elements of tournament operations (fundraising, advertising, sponsor recognition, prize & trophy procurement, course preparedness, player communications, out-of-town accommodations, etc.)
- Coordinate revenue collection and debt payment through the Board.
- Officiate the tournament.
- Seek support assistance through Members or elsewhere.
- Report tournament results to the Reporter, Webmaster, and outside sanctioning bodies (PDGA, etc.)
- Prepare financial statement for submission to the Treasurer and the Board.

ARTICLE 5

ELECTION PROCESS

1. The nomination process will be held for two weeks, starting on October 15 and running through November 1. The Vice President shall accept nominations from Members. Any person nominated for more than one elected position shall choose preferred position before November 2nd at 12noon. Nominee must accept or decline nomination prior to November 2nd 12noon, by notifying the Vice-President.

2. Ballots must be received by November 15th to be counted.

3. To win an office, the candidate must receive a majority vote. If there is no clear majority, a runoff election will be held for the top two candidates. All ballots for the runoff election must be received by November 21st.

4. The HPHDGC Board shall take office on January 1st following the election. The December meeting shall be a transition period with incoming officers are invited to sit in on the Board meeting, but with out voting privileges.
5. After initial appointment of officers. The terms shall be two years.
6. After initial appointment, All board members shall stay in office until the election of 2012.
7. No Member may hold more than one elected office. There shall be no limit to the number of committee positions, or committee chairs that a member may hold
8. Special Elections may be held at any time at the discretion of the Board.
9. There shall be no limit to the number of terms an officer may hold his/her office.
10. If more than three persons are nominated for At-large positions, then the top three vote getters will be the elected. In the event of a tie for the third position, then a run-off election will be held between the two nominees.

ARTICLE 6

FINANCIAL

1. The fiscal year shall begin on January 1 and terminate on December 31.
2. Club membership fees shall be \$20 for single member and a annual due of \$10, Couples membership is \$35 with a annual fee of \$15.
3. The HPHDGC shall not make a loan to a Board member, Tournament Director, or Member.
4. The HPHDGC is a volunteer organization. No fees for services rendered, may be paid unless prior approval of the Board is obtained.
5. A checking account shall be maintained by the treasurer to pay all expenses.
6. In the event that the HPHDGC is dissolved for any reason, its assets (physical and monetary) shall be dispersed as follows:
 - All debts and claims shall be paid from cash on hand.
 - Assets shall be sold if cash on hand is insufficient to pay all debts and claims.
 - Any remaining asset, for which there are no claims or debts, shall be given to a charitable organization of the Board's choosing.

ARTICLE 7

PROCEDURE FOR AMENDING THE BY-LAWS AND PETITIONING THE BOARD

1. Proposed amendments to the By-laws may be submitted, in writing, by any Member.
2. The Board shall consider all proposals submitted to it, and inform the Membership that it:
 - Favors the proposal as presented.
 - Favors the proposal with suggested changes.
 - Is not in favor of the proposal and reviews the reasons why.
3. A proposal to amend these By-laws, approved by the Board, shall be submitted to the Vice President, who shall place the proposed amendment on the Official Ballot in November.
4. The Board shall declare adopted any proposed amendment to these By-laws that receives a 2/3rds vote by the voting Members. This includes initial ratification of these By-laws. Amendments to these By-laws become effective immediately upon adoption.
5. Should any Member fail to receive satisfaction (how is this to be defined?) from any Committee, or Officer, they may petition the Board by obtaining the signatures of twenty-five (25) Members. Should the Board fail to approve the amendment, the Petitioners may force the amendment on the ballot by obtaining the signatures of an additional fifteen (15) Members.

ARTICLE 8

DISCIPLINE OF MEMBERS

1. Disciplinary charges against any member may be filed in a written petition signed by at least five Members and submitted to the Board.
2. Should the Board decide to take action, a hearing date shall be established and the accused and accusers will be notified. The charges will be discussed with all the parties having equal opportunity to present their case.
3. The Board may suspend the Membership of any Member for a specified time, up to and including a permanent ban, by a 75% vote of the full Board. Membership fees may be refunded at the discretion of the Board should they be so requested.
4. The Board may remove any Officer by a unanimous vote of the full Board not including the Board Member in question.

ARTICLE 9

MEETINGS

1. All meetings shall be conducted in accordance with Customary Rules of Order, except when otherwise specified by the By-laws; with the President acting as the Chair.
2. Regular meetings of the Board shall be held quarterly, or as decided by the Board. A quorum must be present to consider motions, and a majority of the quorum is required to pass the motion. In the event of a tie, the President has the tie-breaking vote. Should a vote on a motion end in a tie, the motion is defeated unless otherwise delineated in these By-laws. All motions shall be made a part of the minutes of the meeting and shall be fully recorded.
3. Board meetings shall be open to all Members of the HPHDGC. The Board reserves the right to executive sessions at any time but only for the reasons of personnel or outside organizational finance reasons.
4. The HPHDGC shall have a full Membership meeting at least once a year. This meeting shall be held prior to the close of the Nomination period. At this meeting any Member may be recognized and heard, in accordance with the agenda, and HPHDGC business shall be conducted provided there is a quorum of the Board. The annual meeting shall have a set agenda item a section to be termed Good & Welfare wherein any item related to **HPHDGC** may be brought up for discussion by any Member of the organization.